

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Friday, May 8, 2015, 4:03 p.m.
Courthouse Room 306

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Janet Cleary.

OLD BUSINESS:

None.

NEW BUSINESS:

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from April 9, 2015.

Recommendation of the Department of Human Resources: Approve.

ACTION: Janet Cleary made a motion to approve the minutes as provided; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of March 31 and April 14, 2015.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

3. From the Director, Department of Family Care, requesting to transfer the position of Contracts Administrator from the classified to unclassified service.

Appearances: Rick Ceschin, Secretary to the Commission
Maria Ledger, Director of Family Care
Laurie Braun, Human Resources Partner

ACTION: Janet Cleary made a motion to approve; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

To Convene in Closed Session for Consideration of item 4

ACTION: Maria Monteagudo made a motion to convene into closed session Per Section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

To Reconvene Into Open Session

ACTION: Maria Monteagudo made a motion to reconvene into open session; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Upon reconvening in open session, the Commission took the following actions on item 4.

4. From the Civil Service Hearing Examiners submitting recommendations relating to employee suspensions and/or discharges.

- a. Patricia Hundley, Unit Clerk, BHD (*laid over from previous meeting*)**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated March 13, 2015

ACTION: Maria Monteagudo made a motion to lay the matter over and directed the Commission's counsel to draft new language regarding non-disciplinary separations; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

- b. Gail Thomas, Nursing Assistant I MH, BHD (*laid over from previous meeting*)**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated March 16, 2015

ACTION: Maria Monteagudo made a motion to lay the matter over and directed the Commission's counsel to draft new language regarding non-disciplinary separations; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

- c. Ciarra Turner, Certified Nursing Assistant, BHD**
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated March 29, 2015

ACTION: Janet Cleary made a motion to sustain the charges for discharge; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Meeting Adjournment

ACTION: Janet Cleary made a motion to adjourn the meeting; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Meeting adjourned at 5:15 pm.

Approved by:

/s/ Rick Ceschin

Rick Ceschin
Secretary to the Civil Service Commission

RC:rmj
C: Personnel Review Board